



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS

Tuesday, March 19, 2024

6:00 PM -- CITIZENS HALL

COMMISSION MEETING

CALL TO ORDER

AGENDA ADOPTION

INVOCATION - James Harper - Pastor Presbyterian Church

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

APPROVAL OF MINUTES

1. Commission Meeting Minutes of March 5, 2024.
2. Work Session Minutes of March 4, 2024.
3. Executive Session Minutes of March 4, 2024.

FINANCIAL REPORT

4. Acceptance of monthly Financial/Budget Report for the month of February 2024. ()

PUBLIC HEARING

5. Approval of a new on-premis Beer/Wine/Liquor Alcohol License for Myst Austell LLC located on 376 Maxham Rd., Austell, GA (**Allison Duncan**)
6. Connect Douglas proposed route changes and Title VI Plan. (**Ron Roberts**)

NEW BUSINESS

7. Authorization to award a contract to CSC Design, Inc. in the amount of \$138,984 for the Transfer Station at the Douglas County Landfill to be funded through 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.

BUSINESS ITEMS

8. Consideration of proposed 2023 Merit System Changes recommended by the Personnel Review Board regarding section 13-125(c) Sick Leave.
9. Consideration of proposed 2023 Merit System Changes recommended by the Personnel Review Board regarding section 13-124(a) Vacation Leave.
10. Consideration of proposed 2023 Merit System Changes recommended by the Personnel Review Board regarding section 13-124(d) Maximum Accumulation.
11. Consideration of proposed 2023 Merit System Changes recommended by the Personnel Review Board regarding section 13-58(d) Employee Rehire Policy.
12. Certificate of Preliminary Plat Approval for Chattahoochee Meadows Conservation Subdivision.

CONSENT AGENDA

13. Authorization to accept the FY24 AG2439 5310 Voucher Program Grant in the amount of \$67,934.38 from the Atlanta Regional Commission with an in-kind match of \$13,586.88 and authorize the Chairman to sign all related documents pending final legal review.
14. Authorization to accept the FEMA/GEMA Hazard Mitigation Grant to pay for the updated Douglas County Hazard Mitigation Plan in the amount of \$24,444.00 (\$21,999.60 from federal funds and \$977.76 from state funds) with a local match of \$1,466.64 as well as a management cost of \$1,532.25 to be funded through the 2025 Emergency Management Budget, and authorize the Chairman to sign all related documents pending final legal review.
15. Authorization to accept a Mental Health Court grant from the Council of Accountability Court Judges Funding Committee in the amount of \$20,283 with no match, amend the budget and authorize the Chairman to sign all related documents pending final legal review.
16. Authorization for the Chairman to execute an employment contract with Camila Pagan to fill a vacant ARPA funded position as Legal Staff assistant in the Public Defender's Office effective March 18, 2024, pending final legal review.
17. Authorization to change the name on a car allowance agreement adding Kelsey Smith in the amount of \$4,800.00 annually effective March 18, 2024 and authorize the Chairman to sign all related documents pending final legal review.
18. Authorization for the Chairman to execute Agreement for Services contracts for various vendors utilized by Juvenile Programs and authorize the Chairman to sign all related documents pending final legal review.
19. Authorization of a contract renewal with Yellowstone Landscape-Southeast LLC in the amount of \$928,800.00 for eight(8) cycles of mowing and litter pickup services on an array of county roads to be funded by Public Works - DOT Maintenance's budget and authorize the Chairman to sign all related documents pending final legal review.
20. Authorization to enter into a Memorandum of Understanding (MOU) between Douglas County Fire Department and The Never Alone Clubhouse (NACH) to provide 24/7 behavioral health crisis support to the residents of Douglas County to

be state funded until May 2024 with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review.

- 21.** Approval of an Addendum #1 to the Professional Administration Services contract with Allen-Smith Consulting, Inc. for grant administrative services as it pertains to the Senior Center building on Fairburn Road in the amount of \$48,000.00 and authorize the Chairman to sign all related documents pending final legal review.
- 22.** Approval of an Addendum to the master contract with Jericho Designs for engineering and architectural services for the redesign of the Senior Center building on Fairburn Road in the amount of \$197,950 and authorize the Chairman to sign all related documents pending final legal review.
- 23.** Approval of Change Order # 6 in the amount of \$19,500.00 on the contract with CMES, Inc. in connection with the Lee Road Widening Project (PI # 0004428) to be reimbursed by Douglasville-Douglas County Water and Sewer Authority (DDCWSA) and authorize the Chairman to sign all related documents pending final legal review.
- 24.** Authorization to execute a time extension change order # 7 with CMES, Inc in connection with the Lee Road Widening Project (PI # 0004428) with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review.
- 25.** Authorization to execute a time extension supplemental agreement # 1 with WSP USA Environment and Infrastructure, Inc. (formerly Wood Environment and Infrastructure), in connection with the Lee Road Widening Project (PI # 0004428) with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review.
- 26.** Approval of a contract with Excellere Construction, LLC., pursuant to Solicitation #24-006 in the amount of \$604,800.00 for construction of the State Route 5 @ Douglas Boulevard Right Turn Lane Project to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.
- 27.** Approval of supplemental agreement # 2 with Michael Baker International in the amount of \$31,609.05, for EOR (Engineer of Record) services during construction of State Route 5 @ Douglas Boulevard Right Turn Lane Project to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.
- 28.** Authorization to accept 0.478 acres of right of way donation on Mt. Vernon Road from LBA Logistics and authorize the chairman to sign all related documents pending final legal review.
- 29.** Approval of a professional services agreement with Atlas Technical Consultants, LLC in the amount of \$124,000.00 in connection with Pavement Evaluations of all County Roads to be funded through SPLOST 2022 funds and authorize the Chairman to sign all related documents pending final legal review.
- 30.** Authorization to execute an FY2024 Budget letter from the Department of Family & Children Services in accordance with the approved budgeted amount of \$6,875.00 per month and authorize the Chairman to sign all related documents pending final legal review.

APPROVAL OF EXPENSES

- 31.** Approval of former Vice Chair Carthan's reimbursement expenses for the month of February 2024 in the total amount of \$278.98 (NACO conference).

ANNOUNCEMENTS

Please join District 1 Commissioner, Ricky Dobbs for his "Coming Together Resource Fair." The event is scheduled for May 4th from 11 a.m. until 2:00 p.m. at the Connect Douglas Multi-Modal Transportation Center. There will be a host of County Resources & Food Vendors for citizens to enjoy. Vendors will be available from 11 a.m. until 12:30 p.m. The Community Conversation will begin at 12:40 p.m. We look forward to seeing you there!

A run-off election for the Douglas County Board of Elections District 2 seat is scheduled for Tuesday, April 9th with advanced voting from April 1st to April 5th.

For more election information, including run-off details and voting locations, please visit our website at www.douglascountygga.gov and navigate to the Board of Elections link at the top of the page.

April is National County Government Month! This year's theme is, Forward Together, emphasizing connection, inspiration, and leadership. Douglas County Government has two key events to commemorate the occasion.

First- Join us for the 2024 Douglas County State of the County address in partnership with the Douglas County Chamber and Council for Quality Growth as Chairman Phil Miller delivers remarks about the county's progress and shares an inspiring vision for moving Douglas County forward. The event is scheduled for Wednesday, April 17th from 11:30am-1:15pm at the Douglasville Conference Center. Please note, there is a cost to attend this event. Visit www.CouncilforQualityGrowth.org for ticket details and additional information.

Douglas County Government presents, "Inside Douglas County!".... A community meet and greet" shining light on The People, The Work, and The Progress. This event will be held on April 30th at 6pm at the Douglasville Conference Center. Attendees will have the opportunity to connect with department representatives, explore county programs and services, and much more! The event is free and open to the public. Stay connected to our socials and website: Douglascountygga.gov, for more information.

In recognition of National Procurement Month, Douglas County's Procurement Department is hosting an open house on Tuesday, March 26, 2024, from 6:00pm-7:30pm at the Lithia Springs Senior Center!

Attendees will have the opportunity to meet the procurement team, gain knowledge about public procurement and its vital role in local government and the economy, and much more!

The Probate Office will be open for service on select Saturdays throughout the year including: Saturday, April 6th, August 3rd, and December 7th from 9:00 am - 3:00 pm.

EXECUTIVE SESSION

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