



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS

Monday, March 18, 2024

10:00 AM -- Citizens Hall

WORK SESSION

CALL TO ORDER

AGENDA ADOPTION

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

APPROVAL OF MINUTES

1. Commission Meeting Minutes of March 5, 2024. ()
2. Work Session Minutes of March 4, 2024. ()
3. Executive Session Minutes of March 4, 2024. ()

FINANCIAL REPORT

- Acceptance of monthly Financial/Budget Report for the month of February 2024. ()

PUBLIC HEARING

4. Approval of a new on-premis Beer/Wine/Liquor Alcohol License for Myst Austell LLC located on 376 Maxham Rd., Austell, GA (**Allison Duncan**)
5. Connect Douglas proposed route changes and Title VI Plan. (**Ron Roberts**)

GRANTS

6. Authorization to accept the FY24 AG2439 5310 Voucher Program Grant in the amount of \$67,934.38 from the Atlanta Regional Commission with an in-kind match of \$13,586.88 and authorize the Chairman to sign all related documents pending final legal review. (**Ron Roberts**)
7. Authorization to accept the FEMA/GEMA Hazard Mitigation Grant to pay for the updated Douglas County Hazard Mitigation Plan in the amount of \$24,444.00 (\$21,999.60 from federal funds and \$977.76 from state funds) with a local match of

\$1,466.64 as well as a management cost of \$1,532.25 to be funded through the 2025 Emergency Management Budget, and authorize the Chairman to sign all related documents pending final legal review. **(James Queen)**

8. Authorization to accept a Mental Health Court grant from the Council of Accountability Court Judges Funding Committee in the amount of \$20,283 with no match, amend the budget and authorize the Chairman to sign all related documents pending final legal review. **(Teresa Gordy)**

BUSINESS ITEMS

9. Authorization for the Chairman to execute an employment contract with Camila Pagan to fill a vacant ARPA funded position as Legal Staff assistant in the Public Defender's Office effective March 18, 2024, pending final legal review. **(Monica Myles)**
10. Authorization to change the name on a car allowance agreement adding Kelsey Smith in the amount of \$4,800.00 annually effective March 18, 2024 and authorize the Chairman to sign all related documents pending final legal review. **(Laura Thompson)**
11. Authorization for the Chairman to execute Agreement for Services contracts for various vendors utilized by Juvenile Programs and authorize the Chairman to sign all related documents pending final legal review. **(Jennifer King)**
12. Authorization of a contract renewal with Yellowstone Landscape-Southeast LLC in the amount of \$928,800.00 for eight(8) cycles of mowing and litter pickup services on an array of county roads to be funded by Public Works - DOT Maintenance's budget and authorize the Chairman to sign all related documents pending final legal review. **(Heath Cowart)**
13. Consideration of proposed 2023 Merit System Changes recommended by the Personnel Review Board regarding sections 13-125(c) Sick Leave; 13-124(a) Vacation Leave; 13-124(d) Maximum Accumulation; and 13-58(d) Employee Rehire Policy. **(Danielle Nichols)**
14. Certificate of Preliminary Plat Approval for Chattahoochee Meadows Conservation Subdivision. **(Allison Duncan)**
15. Authorization to enter into a Memorandum of Understanding (MOU) between Douglas County Fire Department and The Never Alone Clubhouse (NACH) to provide 24/7 behavioral health crisis support to the residents of Douglas County to be state funded until May 2024 with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review. **(Chief Allen)**
16. Approval of an Addendum #1 to the Professional Administration Services contract with Allen-Smith Consulting, Inc. for grant administrative services as it pertains to the Senior Center building on Fairburn Road in the amount of \$48,000.00 and authorize the Chairman to sign all related documents pending final legal review. **(Konswella Gilchrist)**
17. Approval of an Addendum to the master contract with Jericho Designs for engineering and architectural services for the redesign of the Senior Center building on Fairburn Road in the amount of \$197,950 and authorize the Chairman to sign all related documents pending final legal review. **(Konswella Gilchrist)**

18. Approval of Change Order # 6 in the amount of \$19,500.00 on the contract with CMES, Inc. in connection with the Lee Road Widening Project (PI # 0004428) to be reimbursed by Douglasville-Douglas County Water and Sewer Authority (DDCWSA) and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
19. Authorization to execute a time extension change order # 7 with CMES, Inc in connection with the Lee Road Widening Project (PI # 0004428) with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
20. Authorization to execute a time extension supplemental agreement # 1 with WSP USA Environment and Infrastructure, Inc. (formerly Wood Environment and Infrastructure), in connection with the Lee Road Widening Project (PI # 0004428) with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
21. Approval of a contract with Excellere Construction, LLC., pursuant to Solicitation #24-006 in the amount of \$604,800.00 for construction of the State Route 5 @ Douglas Boulevard Right Turn Lane Project to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
22. Approval of supplemental agreement # 2 with Michael Baker International in the amount of \$31,609.05, for EOR (Engineer of Record) services during construction of State Route 5 @ Douglas Boulevard Right Turn Lane Project to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
23. Authorization to accept 0.478 acres of right of way donation on Mt. Vernon Road from LBA Logistics and authorize the chairman to sign all related documents pending final legal review. **(Suleman Rana)**
24. Approval of a professional services agreement with Atlas Technical Consultants, LLC in the amount of \$124,000.00 in connection with Pavement Evaluations of all County Roads to be funded through SPLOST 2022 funds and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
25. Authorization to execute an FY2024 Budget letter from the Department of Family & Children Services in accordance with the approved budgeted amount of \$6,875.00 per month and authorize the Chairman to sign all related documents pending final legal review. **(Tiffany Stewart-Stanley)**

APPROVAL OF EXPENSES

26. Approval of former Vice Chair Carthan's reimbursement expenses for the month of February 2024 in the total amount of \$278.98 (NACO conference). **()**

COMMISSIONER COMMENTS

EXECUTIVE SESSION

RECONVENE AS NECESSARY

ADJOURN