



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS

Tuesday, March 5, 2024

10:00 AM -- CITIZENS HALL

COMMISSION MEETING

CALL TO ORDER

AGENDA ADOPTION

INVOCATION - James Harper - Pastor First Presbyterian Church

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

APPROVAL OF MINUTES

1. Commission Meeting Minutes of February 20, 2024.
2. Work Session Minutes of February 19, 2024.
3. Executive Session Minutes of February 19, 2024.

PROCLAMATIONS

4. Proclaiming the month of March 2024 as Procurement Month in Douglas County.

PUBLIC HEARING

5. Approval for a new Off Premises Beer/ Wine Alcohol License for M & S Wholesale and Retail LLC at 6965 S. Sweetwater Rd., Lithia Springs, Ga. and authorize the Chairman to sign all related documents pending legal review.

NEW BUSINESS

6. Legislative Aide Policy
7. Authorize the Chairman to execute Employment Agreements with Miles Allen as Fire Chief, Danielle Nichols as General Services Director, Chad Griffin as Parks & Rec Director, and Dominique Oche as Chief Finance Officer pending final legal review.
8. Appointment of John Citizen to the Douglasville-Douglas County Water & Sewer

Authority effective April 1, 2024.

CONSENT AGENDA

9. Consent Agenda Policy
 - Committee Policy
 - Signatory Authority Policy/Resolution
 - Capital Improvement Policy
 - Grants Manual Policy
10. Authorization to enter into a MOU with Cobb and Douglas Public Health, Douglas County Boys & Girls Club, Douglas County Community Service Board, Douglas County Department of Family and Children Services, SHARE House, Vision 21, Douglas County Shelter, Douglas County Chamber of Commerce, Cultural Arts Council of Douglasville/Douglas County, and the Douglas County Museum for the Douglas County Community Service Provider Program and authorize the Chairman to sign all documents pending final legal review.
11. Authorization to appoint Vice-Chairman Mark Alcaarez to the City of Douglasville Tax Allocation District Advisory Committee.
12. Authorization to approve 2024 ARPA Reallocation.
13. Authorization to approve the 2022 SPLOST Project List and Public Safety Allocation
14. Authorization to approve phase 2 of the Douglas County Forward Reinvestment Plan.
15. Authorization to continue funding certain ARPA positions in the District Attorney's Office through the general fund contingency.
16. Authorization for Douglas County Sheriff's Office to renew an annual agreement with Basesix to conduct annual fire alarm inspections and semi-annual detector cleaning in the amount of \$19,209 to be funded through the Sheriff's Office's budget and authorize the Chairman to sign all related documents pending legal review.
17. Authorization for Douglas County Sheriff's Office to renew an annual agreement with Superior Water Services in the amount of \$4,235.00 to be funded by the Sheriffs' Office budget and authorize the Chairman to sign all related documents pending legal review.
18. Authorization to amend the contract between Douglas County and Buford-Goff & Associates for the Electronic Security Systems project at the Law Enforcement and Detention Center with the following sections deleted and amended as follows: 1.1.3 The Owner's budget for the cost of the work; 1.1.11.2 Consultants retained under supplemental services; 4.1.1.1 Supplemental services; and 11.1.2 Phase 2 - Engineering, design and contract administration services and authorize the Chairman to sign all related documents pending final legal review.
19. Authorization to advertise for a public hearing during the March 19th BOC meeting regarding route changes and Title VI plan. Public meetings will be held as follows: Transportation Center - 8800 Dorris Rd Douglasville, GA 30134 on March 12, 2024, at 10:00 AM and March 14, 2024, at 5:00 PM and the Douglas County Public Library - 6810 Selman Drive Douglasville, GA 30134 on March 26, 2024, at 1:30 PM and March 27, 2024, at 5:00 PM.

- 20.** Approval of a contract in accordance with Solicitation 23-041 with Albion + wendel (Albion General Contractors) to provide design build services for the Douglas County DOT Maintenance Facility in the amount of \$3,000,000 to be funded by 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.
- 21.** Approval to award a unit price contract pursuant to Solicitation 2024-001 to Wayne Davis Concrete to supply concrete materials for in-house construction projects and other county wide needs during FY 2024 to be funded by each applicable department's budget and authorize the Chairman to sign all related documents pending final legal review.
- 22.** Approval to award a unit price contract pursuant to Solicitation 2024-003 to C.W. Matthews to supply asphalt materials for in-house construction projects and other county wide needs during FY 2024 to be funded by each applicable department's budget and authorize the Chairman to sign all related documents pending final legal review.
- 23.** Authorization to approve Westbrook Towers, Inc to perform radio repair work on a damaged microwave antenna dish located at the Prime Radio Site for the Public Safety Radio Network for the amount of \$7,800 to be funded through the General Fund and authorize the Chairman to sign all related documents pending final legal review.
- 24.** Authorization for Douglas County E-911 to renew a contract with Carbyne c-Live Universe and Responder Connect for Next Generation-911 public safety technology that improves situational awareness during emergency and non-emergency calls for service in the amount of \$12,485.00 to be funded from the E-911 2024 budget, effective April 1, 2024, through March 31, 2025, and authorize Chairman to sign all related documents pending legal review.
- 25.** Approval to enter into a Lighting Service Agreement with Georgia Power in the amount of \$25,000 for the installation of the parking lot lighting for Fire Station #9 to be funded from the 2016 SPLOST and authorize the Chairman to sign all related documents pending final legal review.
- 26.** Authorization to approve four Atlantic Coast Consulting Task Orders in the total amount of \$50,150 to be funded by the Landfill Department's budget and authorize the Chairman to sign all related documents pending final legal review
- 27.** Approval to award a contract to American Facility Services, Inc. in the amount of \$1,798 per month for janitorial services at the Coroner Facility in accordance to Solicitation 24-007 to be funded through the Coroner's Office budget and authorize the Chairman to sign all related documents pending final legal review.
- 28.** Approval of Contract with Dominion Voting Systems, Inc. for 20 (BMD'S) Ballot Marking Devices in the amount of \$67,000 with annual fee in the amount of \$3,000.00 to be funded through the Elections Dept. budget and authorize the Chairman to sign all related documents pending final legal review.
- 29.** Approval of a contract with Keck and Wood for professional services to advise in the close out of the NSP 1 grant to be billed at an hourly rate not to exceed a total of \$10,000 to be funded from the Planning & Zoning Dept. budget and authorize the Chairman to sign all related documents pending final legal review.

30. Approval of a contract with the Board of Regents for the University System of Georgia in the amount not to exceed \$1,272, to be funded through the Planning & Zoning Dept. budget for the purpose of facilitating long term preservation of permanent records of the Planning and Zoning Department and authorize the Chairman to sign all documents pending final legal review.
31. Authorization to approve a contract with WeatherStem to purchase a Weather Station to be located at the Douglas County 911/EMA building in the amount of \$8,000 to be funded by the 2022/2023 EMPG Grant and authorize the Chairman to sign all related documents pending final legal review.
32. Authorization to approve an Attorney contract with Jana Evans for the Family Treatment Court and authorize the Chairman to sign all related documents pending final legal review.
33. Approval of a contract in accordance with Solicitation 24-003 with Ward Humphrey, Inc. to provide design build services for the Douglas County Coroner's Facility in the amount of \$1,900,000 to be funded by 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.

ANNOUNCEMENTS

Please join District 1 Commissioner, Ricky Dobbs, on May 4th for a Community Chat: A Coming Together Resource Fair.

Time: 11am -2pm Location: Connect Douglas Multi-Modal Transportation Center

The Probate Office will be open on Saturday, April 6, 2024, August 3, 2024 and December 7, 2024 from 9:00 am - 3:00 pm for all probate services.

Citizen's Academy is a program that informs citizens about our local government, allows them to interact with public officials and equips them with tools to become community leaders. This 7-week program begins on Wednesday, March 20 and will meet weekly from 6-8pm at the Douglas County Courthouse. Anyone 18 years or older that resides or owns a business in Douglas County is eligible for the program. The application for citizen's academy is open and can be found on the County website. For more information, contact Constituent Services at constituentservices@douglascountygga.gov.

Election Reminder

A reminder from the Douglas County Board of Elections and Registrations of the upcoming election dates:

Advance voting is underway now through March 8th for the March 12th Presidential Preference Primary. Saturday voting will be on February 24th and March 2nd.

A special election will also be held on March 12, 2024, for the Douglas County Board of Commissioners District 2 Seat. Early voting is currently underway, ending March 8, 2024. Saturday voting will be on February 24th and March 2nd.

A special election will be held on May 21, 2024, for the Douglas County Board of Commissioners District 3 Seat. Early voting begins April 29 and ends May 17, 2024. Saturday voting for this election will be on May 4th and May 11th.

Early voting for the above referenced elections will take place at the following

locations: The Douglas County Courthouse, Deer Lick Park, Dog River Library, Woodie Fite Senior Center, The Old Courthouse, Lithia Springs Senior Center, and Boundary Waters Activity Center

Saturday voting for those elections will be held at the following locations: The Douglas County Courthouse, Deer Lick Park, Dog River Library, and Woodie Fite Senior Center. For more information on scheduled elections and voting locations, please visit our website at www.douglascountyga.gov and click on the Board of Elections link.

Please be advised: Douglas County Government is making changes to its online presence.

Effective Wednesday, February 21, 2024, the County will begin the process of changing its social media name across all platforms to Douglas County Government.

Additionally, following a soft launch in January, the County's website domain name has changed from: CelebrateDouglasCounty.com to DouglasCountyGA.gov.

The updates aim to safeguard the county from cyberattacks and to streamline information under the singular Douglas County Government brand.

For users' convenience, the previous website name will redirect to the new domain name until January 2025.

EXECUTIVE SESSION

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