



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS

Monday, March 4, 2024

10:00 AM -- Citizens Hall

WORK SESSION

CALL TO ORDER

AGENDA ADOPTION

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

APPROVAL OF MINUTES

1. Commission Meeting Minutes of February 20, 2024. ()
2. Work Session Minutes of February 19, 2024. ()
3. Executive Session Minutes of February 19, 2024. ()

PUBLIC HEARING

4. Approval for a new Off Premises Beer/ Wine Alcohol License for M & S Wholesale and Retail LLC at 6965 S. Sweetwater Rd., Lithia Springs, Ga. and authorize the Chairman to sign all related documents pending legal review. **(Allison Duncan)**

PROCLAMATION

5. Proclaiming the month of March 2024 as Procurement Month in Douglas County. ()

POLICIES

6. Consent Agenda Policy
Committee Policy
Signatory Authority Policy/Resolution
Capital Improvement Policy
Legislative Aide Policy
Grants Manual Policy **(Tiffany Stewart-Stanley)**

BUSINESS ITEMS

7. Authorization to enter into a MOU with Cobb and Douglas Public Health, Douglas County Boys & Girls Club, Douglas County Community Service Board, Douglas County Department of Family and Children Services, SHARE House, Vision 21, Douglas County Shelter, Douglas County Chamber of Commerce, Cultural Arts Council of Douglasville/Douglas County, and the Douglas County Museum for the Douglas County Community Service Provider Program and authorize the Chairman to sign all documents pending final legal review. **(Tiffany Stewart-Stanley)**
8. Authorization to approve phase 2 of the Douglas County Forward Reinvestment Plan. **()**
9. Authorization to appoint Vice-Chairman Mark Alcarez to the City of Douglasville Tax Allocation District Advisory Committee. **()**
10. Authorization to approve 2024 ARPA Reallocation. **()**
11. Authorization to approve the 2022 SPLOST Project List and Public Safety Allocation **(Roselyn Miller)**
12. Authorization to continue funding certain ARPA positions in the District Attorney's Office through the general fund contingency. **(Dalia Racine, District Attorney)**
13. Authorization for Douglas County Sheriff's Office to renew an annual agreement with Basesix to conduct annual fire alarm inspections and semi-annual detector cleaning in the amount of \$19,209 to be funded through the Sheriff's Office's budget and authorize the Chairman to sign all related documents pending legal review. **(Tavarreus Pounds)**
14. Authorization for Douglas County Sheriff's Office to renew an annual agreement with Superior Water Services in the amount of \$4,235.00 to be funded by the Sheriffs' Office budget and authorize the Chairman to sign all related documents pending legal review. **(Tavarreus Pounds)**
15. Authorization to amend the contract between Douglas County and Buford-Goff & Associates for the Electronic Security Systems project at the Law Enforcement and Detention Center with the following sections deleted and amended as follows: 1.1.3 The Owner's budget for the cost of the work; 1.1.11.2 Consultants retained under supplemental services; 4.1.1.1 Supplemental services; and 11.1.2 Phase 2 - Engineering, design and contract administration services and authorize the Chairman to sign all related documents pending final legal review. **(Tavarreus Pounds)**
16. Authorization to advertise for a public hearing during the March 19th BOC meeting regarding route changes and Title VI plan. Public meetings will be held as follows: Transportation Center - 8800 Dorris Rd Douglasville, GA 30134 on March 12, 2024, at 10:00 AM and March 14, 2024, at 5:00 PM and the Douglas County Public Library - 6810 Selman Drive Douglasville, GA 30134 on March 26, 2024, at 1:30 PM and March 27, 2024, at 5:00 PM. **(Ron Roberts)**
17. Approval of a contract in accordance with Solicitation 23-041 with Albion + wendel (Albion General Contractors) to provide design build services for the Douglas County DOT Maintenance Facility in the amount of \$3,000,000 to be funded by 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**

18. Approval to award a unit price contract pursuant to Solicitation 2024-001 to Wayne Davis Concrete to supply concrete materials for in-house construction projects and other county wide needs during FY 2024 to be funded by each applicable department's budget and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
19. Approval to award a unit price contract pursuant to Solicitation 2024-003 to C.W. Matthews to supply asphalt materials for in-house construction projects and other county wide needs during FY 2024 to be funded by each applicable department's budget and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
20. Authorization to approve Westbrook Towers, Inc to perform radio repair work on a damaged microwave antenna dish located at the Prime Radio Site for the Public Safety Radio Network for the amount of \$7,800 to be funded through the General Fund and authorize the Chairman to sign all related documents pending final legal review. **(Katrina Harley)**
21. Authorization for Douglas County E-911 to renew a contract with Carbyne c-Live Universe and Responder Connect for Next Generation-911 public safety technology that improves situational awareness during emergency and non-emergency calls for service in the amount of \$12,485.00 to be funded from the E-911 2024 budget, effective April 1, 2024, through March 31, 2025, and authorize Chairman to sign all related documents pending legal review. **(Katrina Harley)**
22. Approval to enter into a Lighting Service Agreement with Georgia Power in the amount of \$25,000 for the installation of the parking lot lighting for Fire Station #9 to be funded from the 2016 SPLOST and authorize the Chairman to sign all related documents pending final legal review. **(Chief Allen)**
23. Authorization to approve four Atlantic Coast Consulting Task Orders in the total amount of \$50,150 to be funded by the Landfill Department's budget and authorize the Chairman to sign all related documents pending final legal review **(Heath Cowart)**
24. Approval to award a contract to American Facility Services, Inc. in the amount of \$1,798 per month for janitorial services at the Coroner Facility in accordance to Solicitation 24-007 to be funded through the Coroner's Office budget and authorize the Chairman to sign all related documents pending final legal review. **(Roosevelt Smith)**
25. Approval of Contract with Dominion Voting Systems, Inc. for 20 (BMD'S) Ballot Marking Devices in the amount of \$67,000 with annual fee in the amount of \$3,000.00 to be funded through the Elections Dept. budget and authorize the Chairman to sign all related documents pending final legal review. **(Crystal Danley-Bridges)**
26. Approval of a contract with Keck and Wood for professional services to advise in the close out of the NSP 1 grant to be billed at an hourly rate not to exceed a total of \$10,000 to be funded from the Planning & Zoning Dept. budget and authorize the Chairman to sign all related documents pending final legal review. **(Allison Duncan)**

27. Approval of a contract with the Board of Regents for the University System of Georgia in the amount not to exceed \$1,272, to be funded through the Planning & Zoning Dept. budget for the purpose of facilitating long term preservation of permanent records of the Planning and Zoning Department and authorize the Chairman to sign all documents pending final legal review. **(Allison Duncan)**
28. Authorization to approve a contract with WeatherStem to purchase a Weather Station to be located at the Douglas County 911/EMA building in the amount of \$8,000 to be funded by the 2022/2023 EMPG Grant and authorize the Chairman to sign all related documents pending final legal review. **(James Queen)**
29. Authorization to approve an Attorney contract with Jana Evans for the Family Treatment Court and authorize the Chairman to sign all related documents pending final legal review. **(Ashley Rogers)**
30. Approval of a contract in accordance with Solicitation 23-003 with Ward Humphrey, Inc. to provide design build services for the Douglas County Coroner's Facility in the amount of \$1,900,000 to be funded by 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review. **(James Worthington)**

DISCUSSION ITEMS

31. Board Appointments - to be discussed in Executive Session ()

COMMISSIONER COMMENTS

EXECUTIVE SESSION

RECONVENE AS NECESSARY

ADJOURN