



MINUTES

**STATE OF GEORGIA
BOARD OF COMMISSIONERS
COUNTY OF DOUGLAS
CITIZENS HALL, COURTHOUSE**

December 5, 2023

CALL TO ORDER

Members Present

Tarenia Carthan, Phil Miller, Mark Alcarez,
Ricky Dobbs, Lisa Watson, Michael Coleman,
David Corbin, Tiffany Stewart-Stanley, Sherri
Mathis

Members Absent

AGENDA ADOPTION

Chairman asked if there were any corrections to the agenda. Being none the agenda was approved.

INVOCATION - Pastor Edwin Ford

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

Tara Nichols - CSB Support - My sister, Susie and opened Nichols center in 2013. at that time we didn't have community services in the county that we do now. in 2022, the Nichols center was at the end of our rope. had no great support from the county until CSB stepped in. Nichols Ctr would not be here today if it were not for CSB. Greatful for their support.

Corey Thomas - CSB Support - Served in military for 23 years. Yesterday, I saw politics and pride. To our citizens it appears to be arguing. Work with the CSB. We have a behavioral health crisis in our county that needs to be addressed. Please make your vote for our citizens.

Jocelyn Wallace - CSB Support - life long resident. founder of never alone clubhouse. Director of DC behavioral health. Our team is funded by the CSB. We offer vital services for residents. Any reduction would have a direct and detrimental impact to our organization. CSB is not just

reactive but proactive in what our community needs. Defunding the CSB jeopardizes the welfare of our family and neighbors.

Reggie Carter - CSB Support - director of op for We as Men. Our goal is to build today's young men to be tomorrow's leaders. Worked with CSB for past 3 months. The resources they provide are instrumental to the people we serve. They have great facilities and leadership.

Sakina Huffman - CSB Support - licensed marriage family counselor. Served in mental health over 13 years. CSB is instrumental in serving our veterans and mental health. The reduction in funds will have a ripple effect. Asking that you not only say that mental health matters, but also prove it.

Karen Campbell - CSB Support - became part of CSB in September. I was in a transition program when I moved to GA. I enrolled and 11 year old boy in the innovation center. He had severe social issues. This boy has totally changed. More funding could be a game changer for the county.

Henry Robinette - Lake Monroe Rd. issues - eastern side at Fairburn Rd. is a hazardous intersection. Several months ago, cables had been laid down for traffic. We need a light. Dump trucks on the road - road is starting to break down. The traffic on the road is so heavy, I can't walk to the end of the driveway. I am on my 3rd mailbox. I spoke of several wrecks. Asking for speed bumps on this road.

Sharon Bachtel - Tax Commissioner and CSB - Chairman Miller had nothing to do with the 2023 budget. This is the 1st time I have seen an elected official hire an attorney to squeeze more money out of the county. Referred to the \$200K left in his budget. I requested a line item budget through Finance and received it in 3 days. 2017 \$1,405,009, 2024 - \$2,858,297. That is almost 1.5M more. Hoping BOC will give CSB funding it needs.

Angel White - CSB Support - Ex Dir of the Trinity Center (task force for Domestic Violence). We provide critical resources. We work closely with our community partners. I was approached earlier this year by CSB. Between the BOC and CSB, we should be able to work together.

Ann Mathis - CSB Support - Family Bridge - we were invited to partner with CSB and One Family Resource Center. Families are critical to ensure DC has a thriving community. We offer services that strengthen families. I support the funding for CSB.

PRESENTATIONS

- Recognition of presentation of GRPA 5th District's Distinguished Professional Award to Parks and Recreation Director, Gary Dukes and Programmer of the Year Award to Tammy Cochran. (Presenting during Commission Meeting)
(Konswella Gilchrist)

Gary has 50 years of dedicated service as a public servant.

Gary Dukes - you don't receive awards unless you have staff around you doing a great job.

Chad Griffin recognizing the Programmer of the Year Award to Tammy Cochran. We had over 860 ice skaters at our ice skating program.

APPROVAL OF MINUTES

Chairman asked if there were any additions, corrections or deletions to the minutes. Being none they were approved.

1. Commission Meeting Minutes of November 14, 2023.
2. Work Session Minutes of November 13, 2023.

3. Executive Session Minutes of November 13, 2023.

NEW BUSINESS

4. Appointment of Andra Brantley to the Behavioral Health and Disability Board effective immediately.

TARENIA CARTHAN MOTIONED TO APPROVE THE APPOINTMENTS.

MARK ALCAREZ SECONDED THE MOTION.

MOTION CARRIES 4-0.

5. Appointment of Gwen Sommers Redwine and reappointment of Beth Johnson and William Michael Brantley to the Tourism and History Board effective December 31, 2023.

MARK ALCAREZ MOTIONED TO APPROVE THE APPOINTMENT.

TARENIA CARTHAN SECONDED THE MOTION.

MOTION CARRIES 4-0.

BUSINESS ITEMS

6. Authorization to amend the Tax Commissioner's budget in the amount of \$53,000 from Fund Balance for employee position adjustments.

TARENIA CARTHAN MOTIONED TO APPROVE THE AMENDMENT.

MARK ALCAREZ SECONDED THE MOTION.

MOTION CARRIES 4-0.

RESOLUTIONS

7. Resolution adopting the 2024 Budget

VC Carthan - Tax Commissioner requested an additional \$200K to his budget. Roselyn - we would need to amend his budget by \$217K.

Roselyn Miller stated the adjustments discussed in the Work Session.

VC Carthan- where is our Fund Balance? David Corbin - policy would still be in effect even though we rolled back. 15% will still go to Fund Balance. Roselyn - anticipate at \$53M. Set aside for Capital (30%) \$10.2M. Unrestricted Fund Balance would be \$42M (4 mo of operating capital). VC Carthan - we would have to take a TAN this year. Contingency? Roselyn - October raises are in contingencies.

TARENIA CARTHAN MADE A MOTION TO AMEND THE BUDGET BY \$217K FOR TAX COMMISSIONERS BUDGET, AND CONSIDER IN APRIL THE OTHER ITEMS SPOKE OF YESTERDAY. Asked CFO and CA to speak to directors before cutting their budgets.

MOTION FAILS FOR LACK OF SECOND

Commissioner Greg Baker - always had 95-96% collection rate. Discussed we would be short when we rolled back millage rate. Just received word today that I will receive \$5M - recouped and will be picking up the check tomorrow. Some things in my budget, the county has no control over.

VC Carthan- where would the \$5M go? Roselyn - would have to see where it is coming from and where it would have to go.

VC Carthan - I stand with CSB. They provide more than \$225K in services.

TARENIA CARTHAN MADE A MOTION TO AMEND THE BUDGET BACK TO THE

\$1.2M FOR CSB AND AMEND THE TAX COMMISSIONERS BUDGET BY \$217K. We will hurt the citizens if we do not fund the CSB.

MARK ALCAREZ SECONDED THE MOTION

Commissioner Alcaez - total proposed for tax commission - please confirm \$3,075,297 would be total budget if amendment passes. Roselyn confirmed.

Commissioner Alcaez - CSB - if we award the \$1.2 M - there is still reporting that I would like to implement twice/year or once/quarter where these funds go to. Detailed reporting to finance, CA and BOC.

THIS WOULD BE MY CONDITION/AMENDMENT TO THE MOTION

TARENIA CARTHAN ACCEPTED THE AMENDMENT

Commissioner Dobbs - could there be a budget amendment later in the year? Roselyn - yes, once we receive receipts, we can make an amendment at that time.

Chairman - CSB - we are not trying to hurt you in any way. We require to be furnished receipts on how money is spent. Can't imagine an organization that big not having a system to account for funding. Cannot support until that is done.

VC Carthan - there were recent transactions from yesterday. CSB has a two-person staff and electronically submitted receipts. Over \$356K had been identified which brings it to

\$500K. Roselyn - those receipts still need to be verified.

MARK ALCAREZ MAKING ANOTHER AMENDMENT - IF WE DON'T GET THE PROPER REPORTING THE FUNDING STOPS.

Chair - when I was given funds as a detective - I had to turn in the receipts. I spoke to Mr. Lightford in July, its now December.

Commissioner Dobbs - if audit completed at the state level, shouldn't we have the receipts from that. Can we get the findings for that? Roselyn - I will get that.

Commissioner Alcaez - Does VC accept the last amendment?

TARENIA CARTHAN ACCEPTS THE AMENDMENT AND EXPECTS THE SAME SCRUTINY WE ARE PUTTING ON CSB BE PUT ON EVERYONE ELSE. Commissioner Carthan stated that the budget should have been attached to the agenda item.

MOTION FAILS 2/2 (CHAIRMAN MILLER AND RICKY DOBBS OPPOSED)

RICKY DOBBS MOTIONED TO APPROVE AS PRESENTED AND CIRCLE BACK AFTER FINDING RESOLUTION WITH CSB ISSUE WITH THE RECEIPTS AND FINDINGS AND REVISIT THE FUNDS THE TAX COMMISSIONER IS ASKING FOR.

CHAIRMAN MILLER SECONDED THE MOTION

MOTION FAILS 2/2 (TERENIA CARTHAN AND MARK ALCAREZ OPPOSED)

CHAIRMAN MILLER MOTIONED TO PASS THE BUDGET AS PROPOSED

MOTION FAILS FOR LACK OF SECOND

MARK ALCAREZ MOTIONED TO AMEND THE BUDGET TO ADD 217K TO TAX COMMISSIONERS BUDGET AND AMEND CSB TO \$600K AND FOR THEM TO GIVE QUARTERLY REPORT AFTER 1ST AND 2ND QTR AND RELOOK TO LOOK AT TOTAL CSB BUDGET OF \$1.2M.

MOTION FAILS FOR LACK OF SECOND

CHAIRMAN MILLER MOTIONED TO TABLE THE BUDGET UNTIL NEXT MEETING OF DECEMBER 17TH.

TARENIA CARTHAN SECONDED

MOTION CARRIES 4-0

County Clerk clarified the next meeting would be held on December 18th not the 17th.

CONSENT AGENDA

MARK ALCAREZ MOTIONED TO APPROVE THE CONSENT AGENDA.

RICKY DOBBS SECONDED THE MOTION.

MOTION CARRIES 3-1. (TARENIA CARTHAN OPPOSED)

8. Approval to receive the GHRAC grant funds in the amount of \$4,708.00 with a 10% match to be funded through the Clerk of Courts Office to preserve and digitize historical records and authorize the Chairman to sign all related documents pending final legal review.
9. Approval of a contract with COTT System, Inc. in the amount of \$45,100 for Resolution3 Online Index Books Hosted Services to be funded through the Clerk of Courts Office and authorize the Chairman to sign all related documents pending final legal review.
10. Authorization to renew an agreement with Comprehensive Program Services, Inc. (CPS) with the Douglas County Sheriff's Office for the period from January 1, 2024 through December 31, 2024 to provide technical support, administrative management, preventive maintenance, and repair services for all security electronics systems installed by Black Creek Integrated Systems Corporation (BCIS) in the total amount of \$189,872.66 to be funded through the Sheriffs' department's budget and authorize the Chairman to sign all related documents pending final legal review.
11. Authorization for the Chairman to execute an employment contract with Sierra Kucsera as Juvenile Justice Incentive Grant Coordinator for Juvenile Administration through June 30, 2024, to be fully funded through the Justice Incentive Grant pending final legal review.
12. Authorization for the Chairman to execute a renewal employment contract with Leann Harbison as Chance Court Youth Peer Specialist fully funded through the BJA - Justice and Mental Health Collaboration Program Grant pending final legal review.
13. Authorization for the Chairman to execute a renewal employment contract with Monica Jimenez-Fierro as Juvenile Programs Mental Health Case Manager through September 30, 2024, fully funded through the BJA - Justice and Mental Health Collaboration Program Grant pending final legal review.
14. Authorization for the Chairman to execute a renewal employment contract with Brandon Quesada as Juvenile Programs Accountability Court Coordinator through September 30, 2024, fully funded through the Criminal Justice Coordinating Council Grant pending final legal review.
15. Authorization for the Chairman to execute an Agreement for Services contract with

Chiquita Baitey as Facilitator for Youth Programming in the amount of \$60 per hour (approximately \$15,000 - \$20,000/year) through June 30, 2024, fully funded through the Juvenile Justice Incentive Grant pending final legal review.

16. Authorization for the Chairman to execute an Ultimate Vendor/Purchaser Exemption Certificate for Douglas County to receive government pricing from Bridgestone Americas Tire Operations, LLC pending final legal review.
17. Authorization to partner with Cobb & Douglas Public Health to facilitate dissemination of the Strategic National Stockpile as a closed Point of Distribution (POD) site in the event of a public health emergency with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review.
18. Approval of a professional services contract with Contour in the amount of \$36,585.00 for construction material testing services of the Spine Road Project, previously approved in the Douglas Forward Reinvestment Plan, Phase 1, (reimbursable by TAD), as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
19. Approval to designate Suzanne Norris and Roselyn Miller as an authorized signer to deposit and/or withdraw funds from the local government investment pool.
20. Authorization to amend the 2022 general fund operating budget in the amount \$890,781 in relation to the funds previously allocated through ARPA funds provided to the Community Service Board.
21. Authorization to approve a Human Resources Software Service Agreement with Criterion, Inc. in the amount of \$14,696.05 to be funded through Human Resources Department's budget and authorize the Chairman to sign all related documents pending final legal review.
22. Approval of the Resurfacing List of Roads for submittal to GDOT for the FY2024 LMIG Grant Program Application in the amount of \$1,486,878.55 with a 30% required local match to be funded through the 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review.
23. Approval of the Second Amendment of the Intergovernmental Agreement with the City of Douglasville on joint City/County funding for the Hwy 5 & Douglas Blvd Turn Lane Project, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
24. Authorization to award On-demand Professional Consulting Services Contracts to various consulting firms pursuant to RFQ 23-019 as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
25. Authorization to accept 0.416 acres of right of way dedication on Factory Shoals Road from PR FACTORY SHOALS I, LLC with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review.
26. Authorization to execute a quit claim deed of 0.190 acres on Hwy 78/Veterans Memorial Highway in favor of Georgia Department of Transportation and authorize the Chairman to sign all related documents pending final legal review.
27. Approval of Change Order #4 in the amount of \$288,075.09 on the contract with

CMES, Inc. for construction of the Lee Rd Phase II Widening Project to be funded from 2016 SPLOST funds, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.

28. Authorization to install a Three Way Stop Control at Andy Mountain Road and Ale Lane to be funded by DOT's Budget, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
29. Authorization to engage with a consultant to perform contract and data analysis to be completed in 60 days and not to exceed \$10,000 to be funded by the County Administration Budget and authorize the Chairman to sign all related documents pending final legal review.
30. Resolution to adopt an amended policy regarding Vice Chair Appointment.
31. Resolution to adopt an amended policy regarding Purchasing Cards.

ANNOUNCEMENTS

Please join District 1, Commissioner Dobbs, for his Community Chat w/Special Guests: Transportation Director Suleman Rana, Solicitor General Sonya Compton, Douglas Co. Sheriff Tim Pounds and Planning & Zoning Manager Allison Duncan on Saturday, December 16th, 11am–1pm in Citizens Hall at the Douglas County Courthouse.

Volunteer Douglas and the Youth Commission are joining forces for our annual Give Drive to support those facing food insecurity. Decorated boxes can be found at the following locations: Lithia Springs Library, Douglas County Library, Dog River Library, Community Services Board, and the Douglas County Courthouse. Donations will be accepted now through December 16th. Non-perishable items such as hygiene products, diapers, baby formula, baby food, dry goods and canned foods are needed. For more information contact externalaffairs@douglascountyga.gov.

Douglas County would like to invite you to our annual 'Christmas Concerts at the Courthouse'. The event is scheduled for Weekdays, December 1st through December 14th, from 10:00 a.m. to 12:00 p.m. The concerts will take place in the first-floor atrium of the Courthouse, 8700 Hospital Drive Douglasville, GA 30134. For more information contact Wendy Caudle, kcaudle@douglascountyga.gov or (770)920-7440.

Come and see the 'Lighting of the Christmas Tree'! This is our third annual tree lighting that will take place in front of the Courthouse on December 7th at 6:00 p.m. There will be music, dancing, and a very special guest. The location is 8700 Hospital Drive Douglasville, GA 30134. For more information contact Wendy Caudle, kcaudle@douglascountyga.gov.

Join us for the Courthouse debut of the "County Carolers" our senior citizen A Capella group. They will perform a selection of Christmas Carols on December 20th at 11:00 am on the first floor atrium. For more information, contact Felicia Turner, fturner@douglascountyga.gov

Winter Wonderland Weddings officiated by Judge Christina J. Peterson. The Douglas County Probate Court is hosting a complimentary Group Wedding Ceremony with a reception to follow. All participants must be a resident of Douglas County. To register, please email swallace@douglascountyga.gov This will be on December 12th at 12:00 pm in Citizens Hall, 8700 Hospital Drive, Douglasville, GA 30134. The ceremony is open to the public.

The Probate Office will be open on Saturday April 6, 2024, August 3, 2024 and December 7, 2024 from 9:00 am - 3:00 pm for all probate services.

EXECUTIVE SESSION

RECONVENE AS NECESSARY

RECESS

WITH REGARDS TO ALL MOTIONS PASSED, THE FOLLOWING APPLIES:
TO WHATEVER EXTENT THIS RESOLUTION (MOTION AND ORDINANCE)
AFFECTS COUNTY REVENUES AND/OR EXPENDITURES THEN THE OFFICIAL
COUNTY BUDGET IS HEREBY AMENDED TO GIVE EFFECT TO THIS
RESOLUTION (MOTION AND ORDINANCE).

RESPECTFULLY,

PHIL D. MILLER, CHAIRMAN

RICKY DOBBS, JR., MEMBER

KELLY ROBINSON, MEMBER

TARENIA CARTHAN, VICE CHAIRMAN

MARK ALCAREZ, MEMBER

LISA WATSON, COUNTY CLERK