



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS
Monday, December 4, 2023
10:00 AM -- Citizens Hall

WORK SESSION

CALL TO ORDER

AGENDA ADOPTION

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

PRESENTATIONS

- Transportation Master Plan Presentation/Findings by RS&H Consultants. **(Ron Roberts)**
- Recognition of presentation of GRPA 5th District's Distinguished Professional Award to Parks and Recreation Director, Gary Dukes and Programmer of the Year Award to Tammy Cochran. (Presenting during Commission Meeting) **(Konswella Gilchrist)**

APPROVAL OF MINUTES

1. Commission Meeting Minutes of November 14, 2023. ()
2. Work Session Minutes of November 13, 2023. ()
3. Executive Session Minutes of November 13, 2023. ()

COUNTY ADMINISTRATOR BUSINESS

RESOLUTIONS

4. Resolution adopting the 2024 Budget **(Roselyn Miller)**

GRANTS

5. Approval to receive the GHRAC grant funds in the amount of \$4,708.00 with a 10% match to be funded through the Clerk of Courts Office to preserve and digitize

historical records and authorize the Chairman to sign all related documents pending final legal review. **(Kara McDuff)**

BUSINESS ITEMS

6. Approval of a contract with COTT System, Inc. in the amount of \$45,100 for Resolution3 Online Index Books Hosted Services to be funded through the Clerk of Courts Office and authorize the Chairman to sign all related documents pending final legal review. (Please note, a "pricing only" updated contract has been added, due to the initial contract stating pricing in the offer was valid through 12/3/2023). **(Annetta Stemberge)**
7. Authorization to amend the Tax Commissioner's budget in the amount of \$53,000 from Fund Balance for employee position adjustments. **(Greg Baker)**
8. Authorization to renew an agreement with Comprehensive Program Services, Inc. (CPS) with the Douglas County Sheriff's Office for the period from January 1, 2024 through December 31, 2024 to provide technical support, administrative management, preventive maintenance, and repair services for all security electronics systems installed by Black Creek Integrated Systems Corporation (BCIS) in the total amount of \$189,872.66 to be funded through the Sheriffs' department's budget and authorize the Chairman to sign all related documents pending final legal review. **(Tavarreus Pounds)**
9. Authorization for the Chairman to execute an employment contract with Sierra Kucsera as Juvenile Justice Incentive Grant Coordinator for Juvenile Administration through June 30, 2024, to be fully funded through the Justice Incentive Grant pending final legal review. **(Jamie Dapremont)**
10. Authorization for the Chairman to execute a renewal employment contract with Leann Harbison as Chance Court Youth Peer Specialist fully funded through the BJA - Justice and Mental Health Collaboration Program Grant pending final legal review. **(Jamie Dapremont)**
11. Authorization for the Chairman to execute a renewal employment contract with Monica Jimenez-Fierro as Juvenile Programs Mental Health Case Manager through September 30, 2024, fully funded through the BJA - Justice and Mental Health Collaboration Program Grant pending final legal review. **(Jamie Dapremont)**
12. Authorization for the Chairman to execute a renewal employment contract with Brandon Quesada as Juvenile Programs Accountability Court Coordinator through September 30, 2024, fully funded through the Criminal Justice Coordinating Council Grant pending final legal review. **(Jamie Dapremont)**
13. Authorization for the Chairman to execute an Agreement for Services contract with Chiquita Baitey as Facilitator for Youth Programming in the amount of \$60 per hour (approximately \$15,000 - \$20,000/year) through June 30, 2024, fully funded through the Juvenile Justice Incentive Grant pending final legal review. **(Jamie Dapremont)**
14. Authorization for the Chairman to execute an Ultimate Vendor/Purchaser Exemption Certificate for Douglas County to receive government pricing from

Bridgestone Americas Tire Operations, LLC pending final legal review. **(Robert Cowart)**

15. Authorization to partner with Cobb & Douglas Public Health to facilitate dissemination of the Strategic National Stockpile as a closed Point of Distribution (POD) site in the event of a public health emergency with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review. **(Chief Allen)**
16. Approval of a professional services contract with Contour in the amount of \$36,585.00 for construction material testing services of the Spine Road Project, previously approved in the Douglas Forward Reinvestment Plan, Phase 1, (reimbursable by TAD), as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
17. Approval to designate Suzanne Norris and Roselyn Miller as an authorized signer to deposit and/or withdraw funds from the local government investment pool. **(Roselyn Miller)**
18. Authorization to amend the 2022 general fund operating budget in the amount \$977,327 in relation to the funds previously allocated through ARPA funds provided to the Community Service Board. **(Roselyn Miller)**
19. Authorization to approve a Human Resources Software Service Agreement with Criterion, Inc. in the amount of \$14,696.05 to be funded through Human Resources Department's budget and authorize the Chairman to sign all related documents pending final legal review. **(Danielle Nichols)**
20. Approval of the Resurfacing List of Roads for submittal to GDOT for the FY2024 LMIG Grant Program Application in the amount of \$1,486,878.55 with a 30% required local match to be funded through the 2022 SPLOST funds and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
21. Approval of the Second Amendment of the Intergovernmental Agreement with the City of Douglasville on joint City/County funding for the Hwy 5 & Douglas Blvd Turn Lane Project, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
22. Authorization to award On-demand Professional Consulting Services Contracts to various consulting firms pursuant to RFQ 23-019 as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
23. Authorization to accept 0.416 acres of right of way dedication on Factory Shoals Road from PR FACTORY SHOALS I, LLC with no impact to the budget and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
24. Authorization to execute a quit claim deed of 0.190 acres on Hwy 78/Veterans Memorial Highway in favor of Georgia Department of Transportation and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**

25. Approval of Change Order #4 in the amount of \$288,075.09 on the contract with CMES, Inc. for construction of the Lee Rd Phase II Widening Project to be funded from 2016 SPLOST funds, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
26. Authorization to install a Three Way Stop Control at Andy Mountain Road and Ale Lane to be funded by DOT's Budget, as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review. **(Suleman Rana)**
27. Policy regarding Attorney's Fees ()
28. Policy regarding Vice Chair Appointment. ()
29. Resolution to adopt an amended policy regarding Purchasing Cards. ()
30. Authorization to engage with a consultant to perform contract and data analysis to be completed in 60 days and not to exceed \$10,000 to be funded by the County Administration Budget and authorize the Chairman to sign all related documents pending final legal review. **(Tiffany Stewart-Stanley)**

DISCUSSION ITEMS

31. Board Appointments (to be discussed in Executive Session) ()

COMMISSIONER COMMENTS

EXECUTIVE SESSION

RECONVENE AS NECESSARY

ADJOURN