



MINUTES

STATE OF GEORGIA
BOARD OF COMMISSIONERS
COUNTY OF DOUGLAS
CITIZENS HALL, COURTHOUSE

October 31, 2023

CALL TO ORDER

Members Present

Kelly Robinson, Tarenia Carthan, Phil Miller,
Mark Alcaarez, Ricky Dobbs, Lisa Watson,
Michael Coleman, Sherri Mathis, Tiffany
Stewart-Stanley

Members Absent

David Corbin

AGENDA ADOPTION

Chairman asked if there were changes that need to be made to the agenda. Being none the agenda stands approved.

INVOCATION - Kimberly Milton, Clerk of Court Office

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions and the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, Comments at the Work Session may be made regarding any item of public interest. Comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

PRESENTATIONS

- Customer Service Champion Award Presentation (Commission Meeting) **(Wendy Caudle)**

Shanna Smith - Animal Control and Nilsa Martin - Case Manager, DUI/Drug Court were presented with the Customer Service Champion Award.

APPROVAL OF MINUTES

Chairman asked if there were any additions, corrections or deletions to the minutes. Being none they were approved.

1. Commission Meeting Minutes of October 17, 2023.
2. Work Session Minutes of October 16, 2023.

PROCLAMATIONS

3. Proclaiming October 16 through October 21, 2023 as Pilot International Founders Week in Douglas County. **(Patricia Whatley)**

TARENIA CARTHAN MOTIONED TO APPROVE THE PROCLAMATION.

MARK ALCAREZ SECONDED THE MOTION.

MOTION CARRIES 5-0.

4. Proclaiming November 5, 2023 as Retired Educators Day in Douglas County. **(Don Chalfont)**

NONE MOTIONED TO APPROVE THE PROCLAMATION.

NONE SECONDED THE MOTION.

MOTION CARRIES 5-0.

5. Proclaiming November 1, 2023 to November 11, 2023 Operation GreenLight for Veterans in Douglas County. **(Tiffany Stewart-Stanley)**

This is our 2nd year in participating in Operation GreenLight.

Tavaris Peterkin read the proclamation.

RICKY DOBBS MOTIONED TO your text here.

KELLY ROBINSON SECONDED THE MOTION.

MOTION CARRIES 5-0.

BUSINESS ITEMS

6. Consideration of the Developer's appeal of Planning & Zoning Administrative's denial of the Certificate of Preliminary Plat for Post Oak Downs Subdivision (tabled from 10/17/23).

MARK ALCAREZ MOTIONED TO UNTABLE THE ITEM.

TARENIA CARTHAN SECONDED THE MOTION.

MOTION CARRIES 5-0.

Allison Duncan - this item was withdrawn by the Developer.

No further action taken.

NEW BUSINESS

7. Approval of payment in the amount of \$14,667.24 for constitutional officer (Probate Judge] legal fees in excess of insurance coverage.

Legal - this amount represents the balance of what the insurance did not pay.

TARENIA CARTHAN MOTIONED TO APPROVE TO PAY \$14,667.24 AS INVOICED

KELLY ROBINSON SECONDED THE MOTION.

Commissioner Robinson - this is administrative. If we put the policy in place, we don't have to keep doing this. We will have to come back every time an invoice comes in. How much has been spent so far? Michael - \$67K-\$68K not including an insurance reimbursement of \$30K. There should be more invoices for the hearing that was held. Insurance paid approx \$50K which is the cap. We paid the \$25K deductible and an additional approx. \$40K. Legal has authority of \$50K. In the case of conflict. Insurance pays \$50K and a \$25K deductible. All of that totals up to \$125K.

Chairman asked attorney Coleman to research to find if it is legal for us to pay these fees.

Commissioner Robinson - let's get through this moment and discuss policy at next meeting.

Commissioner Carthan - we have taken care of this moment. We have already determined we would pay these fees so I believe we should not have to bring future invoices back for voting since this is for the same case. In my opinion, we don't need to put this on the agenda again for this particular case.

Legal - This particular case - there is a conflict, it just hasn't been certified by the Chief Judge yet. If the BOC votes no, that will be the next step.

MOTION CARRIES 5-0.

CONSENT AGENDA

Commissioner Robinson - the board will decide on the 1st meeting in December.

Carthan - we are very proud of Commissioner Dobbs and pray for all troops deployed at this time that you return safely and we thank you for your service.

Commissioner Robinson - 11/16 - I will hold my state of the county/district

Commissioner Alcaez - construction on I20 and Post Rd. began today. Thanked DOT, Transportation Committee. It should take approx 4 weeks (1 ramp per week). Expect delays.

KELLY ROBINSON MOTIONED TO APPROVE THE CONSENT AGENDA.

TARENIA CARTHAN SECONDED THE MOTION.

MOTION CARRIES 5-0.

8. Authorization for the Sheriffs' Office to accept a grant from the Criminal Justice Coordinating Counsel for training and equipment for the gang investigations unit in the amount of \$13,925.00 with no match and authorize the Chairman to sign all related documents pending final legal review.
9. Approval of a Memorandum of Agreement with Cobb & Douglas Public Health to award a 2023-2024 Community Health improvement Plan Partnership grant in the amount of \$25,000.00 to be used to implement the Forever Fit Senior Outdoor Fitness Center that will be located at the Lithia Springs Senior Center with a 100% match of \$25,000.00 to be funded by the Senior Services 2023 budget and authorize the Chairman to sign all related documents pending final legal review.
10. Approval of a contract with Kimley Horn for consultant services for the Highway 92 LCI Update in the amount of \$145,000 to be funded through a combination of the Atlanta Regional Commission and the Planning & Zoning department's budget and authorize the Chairman to sign all related documents pending final legal review.

- 11.** Authorization for Douglas County Fire Department to enter into a Fire Protection Agreement with Cintas for the inspection, testing and maintenance services at multiple locations of portable fire extinguishers (at \$48.56 each as needed) and fire sprinklers (at \$286.66 each annually or quarterly) plus a service charge of \$48.68 each to be funded by the Fire Department's budget and authorize the Chairman to sign all related documents pending final legal review.
- 12.** Authorization to execute the contract with First Arriving Digital Dashboard in the amount of \$9,819.00 to be funded by the Fire Department's budget for eleven Dashboard licenses including setup to provide real time communication, feedback, and data to personnel and authorize the Chairman to sign all related documents pending final legal review.
- 13.** Approval to award a contract to Integrated Construction and Nobility, Inc. in the amount of \$134,648.00 to be funded by the 2016 SPLOST for solicitation 23-027 Fire Department Burn Building Demolition and new foundation construction and authorize the Chairman to sign all related documents pending final legal review.
- 14.** Authorization to install an Advance Warning Flasher at Legacy Park Drive at Old Lee Road in the approximate amount of \$7,000 to be funded by DOT Department's Budget as recommended by the Transportation Committee and authorize the Chairman to sign all related documents, pending final legal review.
- 15.** Authorization to execute a time extension change order with Georgia Department of Transportation in connection with the Lee Road Widening Project with no impact to the budget as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
- 16.** Approval of a (deductive) Change Order # 4 in the amount of \$101,503.61 on the contract with The Corbet Group, LLC for Stewart Mill Road at Reynolds Road Intersection Improvement project funded through the 2016 SPLOST funds as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
- 17.** Approval of change order #1 with NOVA in the amount of \$16,055.00 for Stewart Mill Road at Reynolds Road Intersection Improvement project funded through the 2016 SPLOST funds as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
- 18.** Approval of a contract with Summitt Construction & Development LLC., pursuant to Solicitation #23-030 in the amount of \$3,545,303.00 for construction of the Spine Road Project previously approved in the Douglas Forward Reinvestment Plan, Phase 1, (reimbursable by TAD), and authorize the Chairman to sign all related documents pending final legal review.
- 19.** Approval of a contract with the Corbett Group, LLC., pursuant to Solicitation #23-026 in the amount of \$808,620.00 for construction of the New Manchester Highschool Sidewalk Project to be funded from 2016 SPLOST funds as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.
- 20.** Authorization to approve Task Order # 2 in the amount of \$116,683.31 with KCI, Inc. for design services for SR 166/Duncan Memorial Highway at Chapel Hill Road

Intersection Improvement Project to be funded from 2016 SPLOST funds as recommended by the Transportation Committee and authorize the Chairman to sign all related documents pending final legal review.

ANNOUNCEMENTS

Join us for the first annual Youth Fest hosted by the Juvenile Programs Department. A youth-centric festival providing food, fun and resources for families and children. The event will be held on November 4th, 2023, from 12:00 p.m. to 5:00: p.m. at the Douglas County Courthouse 8700 Hospital Drive Douglasville, Ga 30134. For more information contact Image Stewart at istewart@douglascountyga.gov.

Join Douglas County in celebrating 'Operation Greenlight', honoring Veterans from all branches of the military. Green light bulbs will be disturbed outside the Courthouse on Thursday, November 9th, 2023, from 10:00 a.m. to 2:00 p.m. The location is 8700 Hospital Drive Douglasville, GA 31034. For more information contact Wendy Caudle at kcaudle@douglascountyga.gov

Douglas County is excited to announce our annual Veterans Day Parade. Is scheduled for Saturday, November 11th, 2023 at 11:00 a.m. The parade begins at Douglas County High School. If you would like to participate in the parade or view the parade route, please visit our website, celebratedouglascounty.com and click on the Veteran's Day banner at the top left. For more information, contact Wendy Caudle at (770)920-7440 or kcaudle@douglascountyga.gov

"Keep Douglas County Beautiful presents the 2nd annual battery recycle. Citizens are encouraged to bring any unwanted batteries to be properly discarded. Batteries cannot simply be thrown away as they pose environmental problems and risk harmful exposure to crops and drinking water. Please gather any and all used and unwanted household, car and electronic batteries, as well as battery packs, and bring them to be recycled for free at the Douglas County Courthouse, 8700 Hospital Drive, Douglasville, GA 30134, on November 18th from 9am until 1pm. For more information, please contact Image Stewart at (770)309-1212 or istewart@douglascountyga.gov."

Winter Wonderland Weddings officiated by Judge Christina J. Peterson. The Douglas County Probate Court is hosting a complimentary Group Wedding Ceremony with a reception to follow. All participants must be a resident of Douglas County. To register, please email swallace@douglascountyga.gov This will be on December 12th at 12:00 pm in Citizens Hall, 8700 Hospital Drive, Douglasville GA 30134. The ceremony is open to the public.

EXECUTIVE SESSION

RECONVENE AS NECESSARY

ADJOURN

WITH REGARDS TO ALL MOTIONS PASSED, THE FOLLOWING APPLIES:
TO WHATEVER EXTENT THIS RESOLUTION (MOTION AND ORDINANCE)
AFFECTS COUNTY REVENUES AND/OR EXPENDITURES THEN THE OFFICIAL
COUNTY BUDGET IS HEREBY AMENDED TO GIVE EFFECT TO THIS
RESOLUTION (MOTION AND ORDINANCE).

RESPECTFULLY,

PHIL D. MILLER, CHAIRMAN

RICKY DOBBS, JR., MEMBER

KELLY ROBINSON, MEMBER

TARENIA CARTHAN, VICE CHAIRMAN

MARK ALCAREZ, MEMBER

LISA WATSON, COUNTY CLERK