



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS

Tuesday, November 15, 2022

6:00 PM -- CITIZENS HALL

COMMISSION MEETING

CALL TO ORDER

INVOCATION - Rick Martin, Communications Director

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the Board the opportunity to listen to the public. The public is invited to participate in the Work Sessions by calling in through the Conference Call-in # provided on our website, [www.CelebrateDouglasCounty.com/Government/Board of Commissioners](http://www.CelebrateDouglasCounty.com/Government/Board%20of%20Commissioners). The public is also invited to participate in the Commission Meetings by registering in Citizens Hall at least ten (10) minutes prior to the start of the meeting. Please include your name, email address, phone # and topic. As a reminder, comments at the Commission Meeting must be germane to the agenda. For more information, contact the County Clerk, Lisa Watson, lwatson@douglascountyga.gov or 770-920-7416.

APPROVAL OF MINUTES

1. Commission Meeting Minutes of November 1, 2022.
2. Work Session Meeting Minutes of October 31, 2022.
3. Budget Workshop Minutes of November 2, 2022.
4. Executive Session Minutes of October 31, 2022 and November 2, 2022.

PROCLAMATIONS

5. Proclaiming the week of November 15-23, 2022 as Farm City Week in Douglas County.

NEW BUSINESS

6. Appointment of Ken Cappello to the Animal Control Advisory Board effective immediately.
7. Reappointment of Myesha Good to the Board of Elections and Registration effective January 1, 2023.
8. Reappointment of Debra Feagins and Dr. Charles Craton to the Board of Health and Community Services Board effective January 1, 2023.
9. Appointment of Sharon Bachtel to the Paratransit Advisory Board effective

immediately.

BUSINESS ITEMS

10. Authorization to execute a Professional Services Agreement with Brightwell Talent Solutions to conduct a search to identify a County Administrator for Douglas County Government for a retainer fee in the amount of \$2,500 and 18% of the total base salary and authorize the Chairman to sign all related documents pending final legal review.
11. Approval of the amendment to the Procurement Policy & Procedures Manual as part of the 2022 Optimization Act pending final legal review.
12. Approval of CB-100 Procurement P-Card Policy as part of the 2022 Optimization Act pending final legal review.
13. Approval of CB-60 Finance Policy as part of the 2022 Optimization Act pending final legal review. (Tabled from 11/1/2022)
14. Approval of a Policy regarding the engagement of counsel for Douglas County Officials as part of the 2022 Optimization Act pending final legal review.

CONSENT AGENDA

15. Authorization to accept a grant in the amount of \$448,320.00 (with a 6% in-kind match) from the Atlanta Regional Commission that will be used to provide Kinship education and groups, reduce the Home-Delivered Meals waitlist, establish a Home Maker Voucher program, provide funds for assistive technology and initiate a Pilot Congregate Meal Program in zip code 30180, amend the budget and authorize the Chairman to sign all related documents pending final legal review.
16. Authorization for the Douglas County Sheriffs Office to accept the FY 2021 SCAAP (State Criminal Alien Assistance Program) in the amount of \$68,031.00 and authorize the Chairman to sign all related documents pending final legal review.
17. Authorization to file a grant application for a Transportation Planning SMART Technology Grant in the amount of \$600,000 from the USDOT through the Infrastructure Investment & Jobs Act (IIJA) federal program (with no local match) for a needs assessment and development of a future implementation plan for Traffic Signal Control and Traffic Control Center technology enhancements to facilitate signal coordination, signal to vehicle and vehicle to vehicle communications, and authorize the Chairman to sign all related documents.
18. Approve funding for voucher program for \$180,800 with the Atlanta Regional Commission to pay \$169,952 and Douglas to provide the match of \$10,848 for use with the existing voucher program and authorize the Chairman to sign all related documents pending final legal review.
19. Authorization to approve the annual contract with Judicial Alternatives of Georgia, Inc. (JAG) for misdemeanor probation services for State Court and authorize the Chairman to sign all related documents pending final legal review.
20. Authorization to approve the annual contract with Judicial Alternatives of Georgia, Inc. (JAG) for misdemeanor probation services for Superior Court and authorize the

Chairman to sign all related documents pending final legal review.

21. Authorize the Chairman to execute a part-time Employee Agreement with Essence Nelson as Legal Assistant in the Traffic Unit Division of the Solicitors Office pending final legal review.
22. Authorize the Chairman to execute a full-time employment agreement with Alexandria White as a Legal Staff Assistant in the Public Defender's office with no impact to the budget being funded by ARPA, pending final legal review.
23. Authorization to accept funds from the State Court Technology Fund in the amount of \$830.24 for two printers for the Clerk's in the State Court Courtrooms.
24. Authorization for approval of use of Douglas County property as proposed by Option B to be utilized by Daily Bread Ministries, and use of ARPA funds up to \$50,000 to cover the cost of necessities caused by relocation, and for the Chairman to sign all related documents.
25. Approval of the Resurfacing List of Roads for submittal to GDOT for the FY2023 LMIG Grant Program, allocating \$500,000 for the project from the General Fund or reimbursable through a future SPLOST, and authorize the Chairman to sign all related documents.
26. Approval of a three-year Title VI Plan and Resolution adopting the plan for submittal to GDOT that is required for the Local Acceptance Program (LAP) re-certification for the County to continue to be eligible to administer transportation projects with federal funds, and authorize the Chairman to sign all related documents.
27. Authorization to execute a Professional Services Agreement with MSI Benefits Group, Inc. to render certain employee benefits insurance brokerage services and authorize the Chairman to sign all related documents pending final legal review.
28. Authorization to amend the Douglas County Open Pay Range and Douglas County Pay Scale for employees working 56 hours to reflect the minimum pay and amend salaries to address compression and authorize the Chairman to sign all related documents.
29. Approval of the Douglas County Purchase Order Standard Terms and Conditions pending final legal review.
30. Approval of Risk Manager's severance pending final legal review.

APPROVAL OF EXPENSES

31. Approval of Commissioner Mitchells expenses for the month of October 2022 in the total amount of \$289.19 (local expenses).
32. Approval of Commissioner Carthans expenses for the month of October 2022 in the total amount of \$1,096.60 (local expenses).
33. Approval of Commissioner Guiders expenses for the month of October 2022 in the total amount of \$16.63 (local expenses).

ANNOUNCEMENTS

Douglas County District III Commissioner Tarenia Carthan and nonprofit organization Splendors of Africa are looking to donate at least 100 or more turkeys at a Community Turkey Giveaway event on Saturday, November 19, 2022. The event will occur at 10 a.m. at the Douglas County Courthouse, 8700 Hospital Drive, Douglasville, GA 30134. Turkeys will be given out on a first come first served basis until all turkeys are distributed.

Join District 1 Commissioner, Henry Mitchell III for Coffee & Conversation. The gathering will be held on Saturday, December 3, from 10am-12pm at Douglas County Courthouse in Citizens Hall. Check the flyer for all those involved in the panel on the future of Douglas County.

Save The Date: Glaucoma Awareness Month Forum Presented by Vice Chair and District 2 Commissioner, Kelly Robinson on January 19, 2023, from 6-8 PM. Learn About Our Experience and Hear from Notable Experts

Save The Date: The 7th Annual How to Do Business in Douglas County will be hosted by Vice Chair and District 2 Commissioner, Kelly Robinson on January 26, 2023, from 6-8 PM at the Douglasville Conference Center.

Lithia Springs Senior Center will host a free Drive-Thru Food Distribution for residents of Douglas County. The event will be held on Tuesday, November 22, 2022, starting at 10:30 a.m. The free food distribution is first come, first served, and while supplies last. Open to all Douglas County residents. The Lithia Springs Senior Center is located at 7301 Groover Lake Road in Lithia Springs.

Woodie Fite Shredding Event: Bring your old documents for shredding to Woodie Fite Senior Center, 8750 Dorris Road in Douglasville, Georgia, on December 3, 2022, from 11:00 AM-1:00 PM.

Volunteer Douglas and the Douglas Youth Commission will be hosting the annual "Give Drive" now through December 16th. We will be collecting blankets, coats, canned goods, and other items to distribute to those in need. Give center drop off locations can be found on celebratedouglascounty.com. For more information email lalexander@douglascountyga.gov

Douglas County Senior Services and Douglas County Parks & Recreation presents the 1st annual Reindeer Rally Pickleball Tournament on December 8th & 9th at the Boundary Waters Activity Center, 4996 Hwy 92/Hwy 166. Registration fee is \$35, plus one new unwrapped toy. All toys will benefit Douglas County's Juvenile Programs Angel Tree. For more information, call 770-920-7575 or LSSC@douglascountyga.gov.

The Probate Court will be open on Saturday, December 3rd, 2022. Please check the Probate Court website for more information.

The Douglas County Citizens Improvement Survey is back! Please tell us how we can make your experience better in Douglas County! Look for the sign in your local library,

local senior center, Connect Douglas, and the county courthouse!

The Douglas County Board of Commissioners is accepting applications to serve on the following Boards: Animal Control Advisory Board, Cemetery Preservation Committee, Paratransit Advisory Board, Board of Health, Hospital Authority, and the Travel & Tourism Board. If you are interested in serving on one of these boards, please contact Lisa Watson, County Clerk; e-mail: lwatson@douglascountygga.gov

The Douglas County Courthouse and County programs and services will be closed Thursday and Friday, November 24th and 25th, in observance of Thanksgiving. Douglas County E-911, Sheriff's Office, and Fire/EMS will be open, as always, to protect and serve the residents of our County.

EXECUTIVE SESSION

RECONVENE AS NECESSARY

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