



AGENDA

DOUGLAS COUNTY BOARD OF COMMISSIONERS
Monday, November 14, 2022
10:00 AM -- Virtual - Zoom

WORK SESSION

CALL TO ORDER

PUBLIC COMMENT

Public Comment allows the board the opportunity to listen to the public. The public is invited to participate in the Work Sessions by calling in through the Conference Call-in #. The Conference Call information is provided on our website, [www.CelebrateDouglasCounty.com/Government/Board of Commissioners](http://www.CelebrateDouglasCounty.com/Government/Board%20of%20Commissioners). Citizens may register with the County Clerk, Lisa Watson, via email (lwatson@co.douglas.ga.us) or by calling 770-920-7416 by Friday prior to the meeting by 5:00 pm. Please include your name, email address, phone # and topic.

PRESENTATIONS

- SPLOST Update (**David Good**)
- Douglas County Customer Service Initiative Update (**Wendy Kaudle**)

APPROVAL OF MINUTES

1. Commission Meeting Minutes of November 1, 2022. ()
2. Work Session Meeting Minutes of October 31, 2022. ()
3. Budget Workshop Minutes of November 2, 2022. ()
4. Executive Session Minutes of October 31, 2022 and November 2, 2022. ()

PROCLAMATIONS

5. Proclaiming the week of November 15-23, 2022 as Farm City Week in Douglas County. (**Joey Rainwater**)

COUNTY ADMINISTRATOR BUSINESS

GRANTS

6. Authorization to accept a grant in the amount of \$448,320.00 (with a 6% in-kind match) from the Atlanta Regional Commission that will be used to provide Kinship education and groups, reduce the Home-Delivered Meals waitlist, establish a Home Maker Voucher program, provide funds for assistive technology and initiate a Pilot Congregate Meal Program in zip code 30180, amend the budget and authorize the Chairman to sign all related documents pending final legal review. (**Konswella Gilchrist**)

7. Authorization for the Douglas County Sheriffs Office to accept the FY 2021 SCAAP (State Criminal Alien Assistance Program) in the amount of \$68,031.00 and authorize the Chairman to sign all related documents pending final legal review. **(Tavarreus Pounds)**
8. Authorization to file a grant application for a Transportation Planning SMART Technology Grant in the amount of \$600,000 from the USDOT through the Infrastructure Investment & Jobs Act (IIJA) federal program (with no local match) for a needs assessment and development of a future implementation plan for Traffic Signal Control and Traffic Control Center technology enhancements to facilitate signal coordination, signal to vehicle and vehicle to vehicle communications, and authorize the Chairman to sign all related documents. **(Miguel Valentin)**
9. Approve funding for voucher program for \$180,800 with the Atlanta Regional Commission to pay \$169,952 and Douglas to provide the match of \$10,848 for use with the existing voucher program. **(Ron Roberts)**

BUSINESS ITEMS

10. Authorization to approve the annual contract with Judicial Alternatives of Georgia, Inc. (JAG) for misdemeanor probation services for State Court and authorize the Chairman to sign all related documents pending final legal review. **(Eddie Barker)**
11. Authorization to approve the annual contract with Judicial Alternatives of Georgia, Inc. (JAG) for misdemeanor probation services for Superior Court and authorize the Chairman to sign all related documents pending final legal review. **(Eddie Barker)**
12. Authorize the Chairman to execute a part-time Employee Agreement with Essence Nelson as Legal Assistant in the Traffic Unit Division of the Solicitors Office pending final legal review. **(Sonya Compton)**
13. Authorize the Chairman to execute a full-time employment agreement with Alexandria White as a Legal Staff Assistant in the Public Defender's office with no impact to the budget being funded by ARPA, pending final legal review. **(Monica Myles)**
14. Authorization to accept funds from the State Court Technology Fund in the amount of \$830.24 for two printers for the Clerk's in the State Court Courtrooms. **(Roselyn Miller)**
15. Authorization to approve Daily Bread Ministries use of county property to relocate homeless camp from the currently approved location onto adjacent county property due to future Coroner's Office construction. **(James Worthington)**
16. Approval of the Resurfacing List of Roads for submittal to GDOT for the FY2023 LMIG Grant Program, allocating \$500,000 for the project from the General Fund or reimbursable through a future SPLOST, and authorize the Chairman to sign all related documents. **(Miguel Valentin)**
17. Approval of a three-year Title VI Plan and Resolution adopting the plan for submittal to GDOT that is required for the Local Acceptance Program (LAP) re-certification for the County to continue to be eligible to administer transportation projects with federal funds, and authorize the Chairman to sign all related documents. **(Miguel Valentin)**

18. Authorization to execute a Professional Services Agreement with Brightwell Talent Solutions to conduct a search to identify a County Administrator for Douglas County Government for a retainer fee in the amount of \$2,500 and 18% of the total base salary and authorize the Chairman to sign all related documents pending final legal review. **(Teesha Carter)**
19. Authorization to execute a Professional Services Agreement with MSI Benefits Group, Inc. to render certain employee benefits insurance brokerage services and authorize the Chairman to sign all related documents pending final legal review. **(Teesha Carter)**
20. Authorization to amend the Douglas County Open Pay Range and Douglas County Pay Scale for employees working 56 hours to reflect the minimum pay and amend salaries to address compression and authorize the Chairman to sign all related documents. **(Teesha Carter)**
21. Approval of the Douglas County Purchase Order Standard Terms and Conditions pending final legal review. **(LaTonya Ammons)**
22. Approval of the amendment to the Procurement Policy & Procedures Manual as part of the 2022 Optimization Act pending final legal review. **(LaTonya Ammons)**
23. Approval of CB-100 Procurement P-Card Policy as part of the 2022 Optimization Act pending final legal review. **(LaTonya Ammons)**
24. Approval of CB-60 Finance Policy as part of the 2022 Optimization Act pending final legal review. (Tabled from 11/1/2022) **(Ramona Bivins)**
25. Approval of a Policy regarding the engagement of counsel for Douglas County Officials as part of the 2022 Optimization Act pending final legal review. **(Legal Dept.)**
26. Approval of Risk Manager's severance pending final legal review. **(Legal Dept.)**

APPROVAL OF EXPENSES

27. Approval of Commissioner Mitchells expenses for the month of October 2022 in the total amount of \$289.19 (local expenses). **()**
28. Approval of Commissioner Carthans expenses for the month of October 2022 in the total amount of \$1,096.60 (local expenses). **()**
29. Approval of Commissioner Guiders expenses for the month of October 2022 in the total amount of \$16.63 (local expenses). **()**

COMMISSIONER COMMENTS

EXECUTIVE SESSION

RECONVENE AS NECESSARY

ADJOURN

