



MINUTES

**STATE OF GEORGIA
BOARD OF COMMISSIONERS
COUNTY OF DOUGLAS**

February 2, 2021

CALL TO ORDER

Members Present

Romona Jackson Jones, Kelly Robinson,
Henry Mitchell, Ann Jones Guider, Tarenia
Carthan, Ken Bernard, Lisa Watson

Members Absent

Jennifer Moore

INVOCATION - Elder Lolita Foster, Day Star Tabernacle International

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment allows the board the opportunity to listen to the public.

APPROVAL OF MINUTES

Commissioner Robinson - asked about striking the tabling discussion of the minutes. Legal - you can correct minutes by challenge. The vote is recorded by the clerk. The digital record cannot be expunged. The minutes are not official until the BOC adopts them. Legal under Roberts Rules, a motion to table is not debatable. Clerk Clarified that only the discussion regarding the Tabling.

KELLY ROBINSON MADE A MOTION TO APPROVE THE MINUTES BEING CORRECTED UNDER PARLIMENTARY CHALLENGE TO STRIKE COMMENTS UNDER THE MOTION TO TABLE. DISCUSSION REGARDING THE TABLE MOTION WILL BE REMOVED.

TARENIA CARTHAN SECONDED THE MOTION.

Ann Guider asked for explanation from Legal - Ken - under Roberts Rules of Order, the motion to table takes precedence over the main motion and it is non-debatable. There was a discussion under after the motion to Table, and the Vice Chair is asking to remove the discussion.

Kelly Robinson - clarified that this was about existence of receipts. They are not required by our Finance Policy. All expense reports are to be approved monthly. Have to have receipts OR statements for expense reports.

Ann Guider- I was the one that challenged the fact that the receipts were inadequately filled out , they were incomplete.

Kelly Robinson - I am auditing right now in making sure all expense reports have been reported (approved monthly)

MOTION CARRIED 5-0

1. Commission Meeting Minutes of January 19, 2021.
2. Work Session Minutes of January 18, 2021.
3. Executive Session Minutes of January 18, 2021.

NEW BUSINESS

4. Appointment of Rita Fasina-Thomas to the Douglas County Board of Assessors to fill an unexpired term effective immediately.

HENRY MITCHELL MOTIONED TO APPROVE THE APPOINTMENT.

TARENIA CARTHAN SECONDED THE MOTION.

MOTION CARRIES 5-0.

CONSENT AGENDA

KELLY ROBINSON MOTIONED TO APPROVE THE CONSENT AGENDA.

ANN JONES GUIDER SECONDED THE MOTION.

Kelly Robinson - Regarding Item #5-Transitional Audit. Jennifer Hallman - Maulden & Jenkins was asked to come in and have discussions with the new DA, Probate Judge, and Clerk of Court. The DA has some ongoing projects on the outside that would facilitate her needs and she respectfully asked to be removed from this assessment.

There are 3 different options - a) \$50K, b) \$40K, c) \$30K. Fund source would be contingency. We have about \$10K in Other Professional Services that can be used.

They will also review the legal organ as these two offices need a legal organ often.

Kelly Robinson suggested option A.

Kelly Robinson - Regarding Asphalt - when can we anticipate 2021 LMIG to kick off?

Miguel - paving has to be done at least at 50 degree weather. April or early May. We may do maintenance on our roads in April (in-house maintenance) and contracting will probably be early May. If work requires a lot of patching or milling, the work will be contracted out. Minor patching can be done in-house.

Commissioner Carthan - Regarding Item 15 - Final MOU - requesting one change at the end of Section 2 (Tourism Product Development) after the very last line add (, *excluding salaries*) and also section 4. Legal - will make that change.

Ann Guider - did we have a county employee resign and go to work for the DCTT?

Chairman- DCTT just hired a part time person. Another agency's salary cannot be paid through the Hotel/Motel tax. There are unrestricted funds that Finance is going to take a look at.

MOTION CARRIES 5-0.

5. Authorization to approve engagement with Mauldin & Jenkins to perform an operational assessment for Probate & Clerk of Court and authorize Chairman to sign all related documents pending legal review

BOC chose Option A.

6. Authorization to accept an anonymous donation in the amount of \$4,500.00 to the Fire Department and amend the budget
7. Authorization to renew the agreement with Republic Services for Transportation and Disposal Municipal Solid Waste as recommended by the Purchasing Oversight Committee and authorize the Chairman to sign all related document
8. Authorization to approve a Car Allowance Agreement for Brenda Davis and authorize the Chairman to sign all related documents, subject to final legal review.
9. Authorization to cancel Solicitation No. 20-014 for Lee Road/SR 1161/CR 817 Widening and Reconstruction Project and reject all bids received as recommended by the Transportation Committee.
10. Authorization to award asphalt material supply contracts pursuant to Solicitation 20-022 to C.W. Matthews Contracting Co. Inc., Baldwin Paving Co., and E. R. Snell Contractor, Inc. for materials purchases by the county for LMIG and in-house resurfacing projects and authorize the Chairman to sign all related documents.

11. Authorization to issue Task Order #1 in the amount of \$8,100 to Atlas pursuant to the On-demand Consulting Contract to perform early utility coordination on the Lee Road Widening Project (PI#0004428) to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents.
12. Authorization to approve change order #2 on the Turner Middle School. Sidewalk Project construction contract with The Corbett Group, LLC in the amount of \$22,962.75 to be funded from 2016 SPLOST funds and authorize the Chairman to sign all related documents.
13. Authorization to advertise for a public hearing to consider changing the names of the following roads: Keurig Way, Scofield Road and Gresham Rd. pursuant to requests from various property owners.
14. Authorization to approve a Contract Extension with Spireon for the Douglas County Sheriffs' Office for the equipment in inmate work crew vans and authorize the Chairman to sign all related documents subject to final legal review.
15. Authorization to approve a Memorandum of Understanding with Douglas County Travel and Tourism, Inc and authorize the Chairman to sign all related documents, subject to final legal review.
16. Authorization to approve a Change Order in the amount of \$1,000.00 with Alan Bell Architect, Inc. for additional soils testing required by the Douglasville-Douglas County Water and Sewer Authority for increasing volume of septic tanks at the new concession buildings at Bill Arp and Fairplay Parks to be funded through 2016 SPLOST funds as recommended by the Parks and Recreation Oversight Committee and authorize the Chairman to sign all related documents.

ANNOUNCEMENTS

Free COVID-19 Testing is still being offered at Deer Lick Park, 2171 Mack Rd, Douglasville, Ga. Drive-Thru Testing Monday-Friday, 8a-4p and Saturday, 8a-1p. No appointment is necessary. For more information, visit douglasvillecovid.com or call 678-909-4909.

Chairman Jones - According to Dr. Joey E Smith's economic report - unemployment in Douglas County is not faring as well as other surrounding counties. We are at a 6% unemployment rate. Higher than the state average. We have lost 5,298 jobs in Douglas County. Construction jobs remain stable. Retail is flat. Housing market is doing well. 880 new jobs added to the county. \$800K in economic development. We hear the citizens loud and clear. Looking at community stability needs - hopefully we will have ready in the next 14 days. Information will be publicized. We have secured a location for mass vaccination - old Sears store at Arbor Place Mall. Still struggling with obtaining enough vaccines for our citizens. Remember to wash hands, watch social distancing, wear a mask. Reminded people in our government buildings to wear a mask outside of office.

EXECUTIVE SESSION

RECONVENE AS NECESSARY

RECESS

WITH REGARDS TO ALL MOTIONS PASSED, THE FOLLOWING APPLIES:
TO WHATEVER EXTENT THIS RESOLUTION (MOTION AND ORDINANCE)
AFFECTS COUNTY REVENUES AND/OR EXPENDITURES THEN THE OFFICIAL
COUNTY BUDGET IS HEREBY AMENDED TO GIVE EFFECT TO THIS
RESOLUTION (MOTION AND ORDINANCE).

RESPECTFULLY,

DR. ROMONA JACKSON JONES, CHAIRMAN

HENRY MITCHELL III, MEMBER

KELLY ROBINSON, VICE CHAIRMAN

TARENIA CARTHAN, MEMBER

ANN JONES GUIDER, MEMBER

LISA WATSON, COUNTY CLERK